DATE:- 12/07/2022

Notification

Subject: Sanctioned Certificate Courses for the Academic Year 2022-23

With the above mentioned subject, as per circular no. SDC/Circular 03/2022-23 dated on 27th June 2022, proposals were invited from the various departments regarding the Certificate Courses from the academic year 2022-23 in the college for the Semester I. The following Certificate Courses have been approved by IQAC. Along with this, guidelines/regulations have been given regarding the implementation of the Certificate Courses.

List of Approved Certificate Courses: 2022-23 (Semester I)

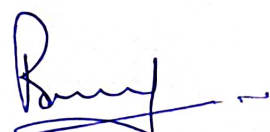| Sr. No.	Title of the Course	Conducting Department	Name of the Course Coordinator
1	Certificate Course on Proficiency in English	English	Prof. Chaitany C. Gangavane
2	Certificate Course on Computer Literacy Program	B.C.A. (Science)	Prof. Saita S. Raut
3	Certificate Course on Financial Awareness	Commerce	Prof. Prajakta S. Sable
4	Certificate Course on Soil & Water Analysis	Chemistry	Prof. Amol B. Kardile

Attachments: Regulations/Guidelines of Conducting Certificate Courses

Copy To: 1) Certificate Courses Coordinator
                2) Concern Certificate Course Coordinators

Coordinator
Skill Development Centre
PMT's ACSC, Shevgaon

IQAC
PMT's ACSC
Shevgaon

Principal
Arts, Comm. & Sci. College
Shevgaon, Dist Ahmednagar

Regulations/Guidelines of Conducting Certificate Courses
2022-23 (Sem I)

- ❖ Intake:
  - For graduation and post-graduation level students: 20-30 No. of students minimum
  - All FY graduation level students are obliged to enroll 'Certificate Course on Computer Literacy' for the first semester.
- ❖ Duration: Each course has 30 Hours' of Theory and 15 Hours' Practical Session within 90 Days of Commencement.
- ❖ Exam Pattern: Course Coordinator will decide the exam pattern depend on their syllabus.
- ❖ If necessary, Theory/Practical Lectures should be conducted by External Guest Lecturers.
- ❖ The lectures and exam of the certificate courses that are not practical based and are theory based, should organized lectures and exams accordingly.

NOTE : The coordinator of certificate course may change the duration of course as per the requirement.

Coordinator
Skill Development Centre
PMT's ACSC, Shevgaon

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